

ATTACHMENT F
Independent Contractor Certification Statement

A. CONTRACTOR IS INDEPENDENT. (Contractors who are not incorporated complete part A)

I, under penalties of perjury, certify that I am an independent contractor as defined in ORS 670.600 and that the following statements contained in Part A of this attachment are true and correct.

1. If providing services requiring licensure or certification, I certify that I have current and valid licenses or certificates required to provide the services, and I am licensed under ORS Chapter 671 or 701, if necessary.
2. I am customarily engaged in an independently established business as indicated by the occurrence of three (3) or more of the following requirements (Contractor, please check the criteria below that apply):
 - ___ A. I maintain a business location that is separate from the University of Oregon. If that location is in a portion of my residence, it is used primarily for my business.
 - ___ B. I routinely engage in business advertising, solicitation or other marketing efforts reasonably calculated to obtain new contracts to provide similar services.
 - ___ C. I bear the risk of loss related to my business by doing at least one of the following (check all that apply):
 - ☒ I enter into fixed price contracts.
 - ☐ I am required to correct defective work I perform.
 - ☐ I negotiate indemnification agreements, purchase liability insurance, performance bonds, or "errors and omissions" insurance.
 - ☐ I warrant the services I provide.
 - ___ D. I provide the contracted services for two or more different persons/entities within a period of one year, or routinely engage in business advertising and other marketing efforts reasonably calculated to obtain new business to provide similar services.
 - ___ E. I have the authority to hire and fire others to provide or to assist in providing the services.

Contractor Signature:

Date:

B. DEPARTMENT APPROVAL. (Section B to be completed by Department)

ORS 670.600 sets forth the standards for classifying a vendor as an independent contractor. By my signature below I represent that under this contract:

1. The Contractor is free from direction and control over the means and manner of providing the services, subject only to the University's right to specify the desired results of the services.
2. The Contractor is responsible for obtaining all business registrations, certifications, and licenses necessary to perform the services.
3. The Contractor is performing services and/or providing goods for remuneration.

Department Signature:

Date: